

**BOARD OF EDUCATION
DEPARTMENT OF HUMAN RESOURCES
18 SOUTH PERRY STREET
POUGHKEEPSIE, NEW YORK 12601**

INTERNAL

RECRUITMENT BULLETIN # 21-22-282

**ESPET- ELEMENTARY SCIENCE
PROGRAM EVALUATION TEST**

APRIL 2022

CLINTON, KRIEGER, MORSE, WARRING

NOTICE OF POSITION

POSITION:

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

ESPET- ELEMENTARY SCIENCE PROGRAM EVALUATION TEST @:

CLINTON, KRIEGER, WARRING AND MORSE ELEMENTARY SCHOOL

QUALIFICATIONS:

NYS Teacher certification

PPSTA member

4th Grade Teacher

Candidates must complete a letter of interest for consideration of appointment

DUTIES:

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and an unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

The Science Turnkey Teacher, under the guidance and supervision of the building principal, will organize and set up the 2022 NYS Grade 4 Science Performance Test. Responsibilities will include:

- Identification of room and room set up of tables and science materials,
- Checking and ordering of all materials and replacements,
- Setting up and pulling down all stations,
- Calibration of stations and entry of data onto the calibration sheet in the administration manual,
- Proctoring and student scheduling in collaboration with the building administrator(s), special education teachers, ENL, etc.
- Packing and boxing all tests according to BOCES instructions along with bubbling and filling out any supplemental testing materials such as pink roster sheets as per BOCES requirements, and
- Other responsibilities related to NYS Science Performance Tests as requested by the building administrator(s)

APPOINTMENT:

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

EFFECTIVE DATE: May 1 - June 16, 2022

SALARY: 1 point as per PPSTA contract

FINAL DATE FOR FILING: May 2, 2022

SEND LETTER OF INTEREST TO: Building Principal

Cc: Fran Bouffard
fbouffard@poughkeepsieschools.org

The Poughkeepsie City School District is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, disability, age, or marital status; nor does it apply any other arbitrary measure which would tend to deprive persons of their constitutional rights.